



Cardiff
Metropolitan
University

Prifysgol
Metropolitan
Caerdydd

JOB DESCRIPTION

Job Title: Lecturer in Sport and Exercise Physiology

School: Cardiff School of Sport and Health Sciences

Location: Cyncoed Campus

Grade: 7 A/B

Salary: £46,049 - £51,753 per annum

Hours: 37 hours per week

Tenure: Permanent

Role Summary:

Cardiff School of Sport and Health Sciences is seeking an enthusiastic and suitably experienced Lecturer to contribute to the delivery of the BSc (Hons) Sport and Exercise Science programme and, where appropriate, related undergraduate and postgraduate programmes. While this role has a primary focus on learning and teaching, candidates with an interest in developing research and scholarly activity that aligns with the School's research strengths are encouraged to apply.

We are particularly keen to hear from applicants with experience in applied settings across sport and/or clinical exercise physiology, who are comfortable working across the sport and health spectrum and teaching a range of cohorts and disciplines. The successful candidate will plan and deliver lectures, practical sessions and seminars, embracing innovative teaching methods including both face-to-face and digitally facilitated teaching, and will supervise undergraduate and postgraduate students. They will also undertake administration associated with teaching and other duties as directed by the Academic Team Lead for Sports Performance.

The School has growing teaching and research interests in female populations, particularly the areas of female health and female athlete health. We particularly welcome applicants who can align with and contribute to the development of this area.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.



ROLE PROFILE

Principal Duties and Responsibilities:

Teaching and learning support

- Design teaching material and deliver either across a range of modules or within a subject area.
- Use appropriate teaching, learning support and assessment methods.
- Supervise student projects, and/or e.g. field trips and, where appropriate, placements.
- Identify areas where current provision is in need of revision or improvement.
- Contribute to the planning, design and development of objectives and material.
- Set, mark and assess work and examinations and provide feedback to students.

Research and scholarship

- Engage in subject, professional and pedagogy scholarly activity/research as required to support teaching activities.
- Participate in individual or collaborative scholarly projects.
- Extend, transform and apply knowledge acquired from scholarship to teaching and appropriate external activities.
- Develop and produce learning materials and disseminate the results of scholarly activity.

Communication

- Routinely communicate complex and conceptual ideas.

Liaison and networking

- Participate in and help develop internal and external networks for the benefit of Cardiff Metropolitan University in the areas of teaching and scholarship.

Managing people

- Mentor colleagues with less experience and advise on personal development.
- Depending on the area of work, could be expected to supervise the work of others.
- Co-ordinate the work of others to ensure modules are delivered to the standards required.

Teamwork

- Act as a responsible team member, leading where agreed, and develop productive working relationships with other members of staff.
- Collaborate with colleagues to identify and respond to students' needs.

Pastoral care

- Act as a module tutor.
- Be responsible for the pastoral care of students within a specified area.

Initiative, problem-solving and decision-making

- Identify the need for developing the content or structure of modules with colleagues and make proposals on how this should be achieved.
- Develop ideas for promoting the subject:
 - e.g. Develop ideas and find ways of disseminating and applying the result of scholarship.
 - e.g. Responsibility for the design and delivery of own modules and assessment methods.
 - e.g. Collaborate with colleagues on the implementation of assessment procedures.
 - e.g. Advise others on strategic issues such as student recruitment and marketing.
 - e.g. Contribute to the accreditation of courses and quality control processes.
 - e.g. Tackle issues affecting the quality of delivery within scope of own level of responsibility, referring more serious matters to others, as appropriate.

Planning and managing resources

- As module leader or tutor, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
- Manage projects relating to own area of work and the organisation of external activities such as placements and field trips.
- Participating in developing ideas for generating income.
- Be responsible for administrative duties in areas such as admissions, time-tabling, examinations, assessment of progress and student attendance.

Sensory, physical and emotional demands.

- Balance the pressures of teaching and administrative demands and competing deadlines.

Work environment

- Within the context of Cardiff Metropolitan University's H&S policy, depending on area of work and level of training received, may be expected to conduct risk assessment and take responsibility for the health and safety of others.

Expertise

- Possess sufficient breadth or depth of specialist knowledge in the discipline to develop teaching programmes and the provision of learning support.
- Use a range of delivery techniques.

Standard Notification

These guidelines are provided to assist you in the performance of your role. The university is a dynamic organisation; therefore changes may be required from time to time. Any changes will be made in consultation with the post-holder. The Summary of Duties and Responsibilities is not intended to be an exhaustive list of tasks performed. Other associated tasks are likely to be performed as directed by the line manager.

The University is committed to the highest ethical and professional standards of conduct. Therefore, all employees are expected to have due regard for the impact of their personal behaviour and conduct on the University, students, colleagues business stakeholders and our community. Each employee must demonstrate adherence to our Code of Professional Conduct. In addition, all employees should have particular regard for their responsibilities under Cardiff Metropolitan University's Equalities, Financial, Environmental and Sustainability, People Services and Health and Safety policies and procedures.



PERSON SPECIFICATION

Job Title: Lecturer in Sport and Exercise Physiology

School/Unit: Cardiff School of Sport and Health Sciences

***Key**

- A - Application form
- I - Interview
- P - Presentation

FACTORS	ESSENTIAL AND DESIRABLE CRITERIA	ASSESSED BY		
		A*	I*	P*
Education and Qualifications (Essential)	A good honours degree.	✓		
	Ability to achieve Fellow Status as part of the Higher Education Academy's Professional Recognition scheme, within a three-year period.	✓	✓	
	An earned doctoral level qualification or relevant industry equivalent qualification	✓		
Education and Qualifications (Desirable)	Fellow Status as part of the Higher Education Academy's Professional Recognition scheme.	✓		
Knowledge (Essential)	A good level of knowledge relevant to the subject and professional area.	✓	✓	✓
	Evidence of undertaking continuous professional development (CPD).	✓		
	A sound understanding of pedagogy.	✓	✓	✓
	A sound understanding of research/innovation and scholarly activity.	✓	✓	
Knowledge (Desirable)	An interest in, or knowledge of, health and, in particular, female health and female populations, in line with the School's developing research and teaching in this area.	✓	✓	
Skills and Abilities Relating to Role (Essential)	Ability to design teaching and learning material.	✓	✓	
	Ability to employ appropriate assessment methods.	✓	✓	
	Ability to contribute to the achievement of the School Development Plan and the development of other school activities.	✓	✓	
	Ability to undertake administrative duties in an accurate and timely fashion.	✓	✓	

	Ability to plan workloads and projects and manage resources effectively. Ability to identify areas for improvement and to use initiative and problem solving skills to improve performance. Ability to take responsibility for a number of key areas such as module tutor, research supervision at undergraduate level. Ability to communicate and disseminate complex and conceptual ideas in a variety of ways – presentations, reports, learning materials, results of scholarly activity, feedback etc. Ability to develop productive working relationships as part of a professional team. Ability to work collaboratively through the development of appropriate partnerships.	✓	✓	✓
		✓	✓	✓
		✓	✓	✓
		✓	✓	
		✓	✓	
		✓	✓	
Skills and Abilities Relating to Role (Desirable)	N/A			
Experience Paid/Unpaid (Essential)	Experience of teaching/scholarly activity or equivalent. Experience of working with others in a supervisory/guiding/supporting/mentoring capacity.	✓	✓	
		✓	✓	
Experience Paid/Unpaid (Desirable)	Experience of teaching and scholarship in Higher Education. Experience of professional or applied practice in sport and/or clinical exercise physiology (for example applied sport science support, clinical exercise, or exercise referral).	✓	✓	
		✓	✓	
Other Requirements (Essential)	N/A	✓		
Welsh Language Skills	<u>Listening, Reading, Speaking and Writing</u>			
Desirable	C1 - Fluent user Can communicate fluently in Welsh.	✓		